



Chromebook 1:1 User Agreement

The Hanover School Division (HSD) agrees to lend one Chromebook and AC power charger to the enrolled student. By signing below, parent/guardian and student agree to the following:

A. Acceptable Use

- Student agrees to follow the *HSD Responsible Use of Technology Agreement*, and all terms of this agreement.
- Student will only use the Chromebook in ways that are educational and appropriate.
- Student is not to delete any HSD-installed software/apps, or make attempts to bypass content filtering.
- Parent/Guardian assumes full responsibility for supervising the student’s use of the device after school hours.

B. Device Protection & Care

- Student must bring fully charged Chromebook to school each day.
- The Chromebook will remain property of HSD at all times (HSD may collect, inspect, or alter the device at any time).
- Student will not remove HSD identification labels attached to the Chromebook.
- Student will not personalize Chromebook with stickers, decals, markers or decorative materials.
- Chromebook cannot be loaned, sold, bartered, traded, leased, rented or given to any other person or persons.
- Student agrees to keep the computer secure and safe, and agrees to immediately report to HSD a theft (or suspected theft) of the computer, loss of the computer, damage to the computer, or malfunctioning of the computer. If Chromebook goes missing due to theft, parent/guardian agrees to file a police report.
- Chromebook and charger must be returned at the end of each school year. Students who graduate early, withdraw, or terminate enrollment in HSD for any reason, must return their Chromebook at point of enrollment status change.
- The student listed below will be charged \$20 for Chromebook insurance (annual charge). This non-refundable insurance premium fully protects against accidental loss/damage or theft of the Chromebook. If student intentionally damages the Chromebook, any resulting insurance claim may be denied. Hardware defects, or repair issues resulting from normal wear and tear will not require the use of an insurance claim, and will be repaired at no cost to the student. Chromebook insurance coverage allows for a maximum of two claims per school year. On third claim, parent/guardian will be responsible for full cost of device repairs or replacement. Insurance premiums and deductible terms will be reviewed each school year, and are subject to change.

First Claim - No Charge Second Claim - Parent/Guardian Pays \$50 Deductible

C. Privacy & Data

- Student and parent/guardian acknowledge that they have no expectation of privacy to any data or information of any kind contained on the Chromebook, which at all times shall remain the property of HSD.
- Student agrees to keep password and user account information private (not to be shared with anyone).
- Student data is hosted in Google Cloud. HSD is not responsible for data loss, or held liable for such.

PARENT/GUARDIAN: _____
(OR STUDENT - MUST BE 18 YRS. TO SIGN) (SIGNATURE) (PRINT NAME)

STUDENT NAME: _____

DATE: _____ SCHOOL: _____ CHROMEBOOK #HSD- _____
(OFFICE USE)

<p>INSURANCE OPT-OUT (PARENT/GUARDIAN INITIALS REQUIRED) <i>By declining insurance coverage, Parent/Guardian assumes full risk of loss, theft, damage in all circumstances, and agrees to pay the lesser of device repairs or device replacement cost (approx. value \$325). I DECLINE INSURANCE _____ (initials)</i></p>
